

The Mental Health Task and Finish group is a sub-group of the Basingstoke and Deane Health and Wellbeing Partnership Board and works in support of the Shared Plan to Improve Health and Wellbeing in Basingstoke and Deane 2013-2016.

### **Purpose**

The purpose of the mental health sub-group is to share information about existing and emerging needs, provide information on services and referral routes, identify gaps in provision and work in partnership to address these. The group represents all ages and all sections of the community.

### **Aims and objectives**

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- Increase awareness of existing services and how to access these among health professionals and other public and voluntary sector workers
- Enable better understanding of the services available among the public
- Understand the community's needs in relation to mental health services and identify where there are gaps in service provision
- Regularly communicate the group's findings to the Basingstoke Health and Wellbeing Partnership

#### **Objectives**

- Highlight opportunities where collaborative working can add value to the services already provided and reduce duplication
- Work in partnership to develop projects to solve identified problems or address gaps in service provision
- Develop joint bids for funding where appropriate
- Share information, challenges, good news stories and good practice examples within the partnership and among the wider community via the Health and Wellbeing Partnership Board

### **Governance**

#### **Chairmanship**

The sub-group will be chaired initially by Rebecca Kennelly. Every twelve months the purpose and remit of the group will be reviewed, if it is decided that the group should continue, a new chair will be selected by the group.

The role of the chair is to lead the work of the sub-group and act as representative of the sub-group on the Basingstoke and Deane Health and Wellbeing Partnership.

The Deputy-Chair will initially be Gilda McIntosh who will deputise for the Chair should she/he be unable to attend a meeting.

### Co-ordination

The co-ordination of the group will be carried out by Basingstoke and Deane Borough Council. The role of the co-ordinator will be to provide general administrative support to the Chair of the group such as organising meetings and updating and circulating agendas and relevant documents.

### Membership

Agencies delivering services specifically aimed at supporting people with mental health issues, and those providing more general support to sections of the community who may need help with mental health issues are invited to join the sub-group for a period of 12 months. We will also seek involvement from service users and carers.

Task and Finish groups may be set up when specific projects are identified and where a smaller group of members may be appropriate to ensure effective development and delivery of said project.

### **Members are expected to:**

- Attend all scheduled meetings or send apologies to the co-ordinator in advance of a meeting if unable to attend
- Share the responsibility of hosting sub-group meetings
- Communicate positively the work of the task and finish group within their organisations and with their wider contacts
- Actively engage in meetings and respond to requests for information or assistance outside of meetings within timescales outlined
- Help foster an atmosphere in which constructive criticism and critical self-review are positively given and received