

East Woodhay Neighbourhood Plan (Update June 2022) – Guidance Note

What is the East Woodhay Neighbourhood Plan?

Neighbourhood Plans are a way for communities to decide the future of the places where they live and work. The East Woodhay Neighbourhood Plan sets out a vision for the parish and planning policies which will be used to determine planning applications locally and guide development in the parish up until 2029.

What has happened so far?

East Woodhay Parish Council undertook pre-submission consultation on a draft plan in summer 2021. The Parish Council then submitted the plan to Basingstoke and Deane Borough Council in early 2022. In accordance with the regulations, the council consulted on this document between March and May 2022, and appointed an independent examiner to carry out the examination.

However, the start of the examination was delayed to allow further work to take place on the impact of the Plan upon the protected nature conservation sites in the Solent. This is because a small part of the Parish is within the catchment of the River Test where advice from Natural England indicates that wastewater from new overnight accommodation could have significant effects upon the protected habitats in the Solent.

The Plan was therefore re-screened to consider the need for Strategic Environmental Assessment (SEA) and Habitats Regulations Assessment (HRA), and Neighbourhood Plan Policy HO2 (Settlement Policy Boundary and Building in the Countryside) has been updated. No other policies in the Plan have changed.

What is happening now?

The council is now reconsulting on the updated submission neighbourhood plan in accordance with Regulation 16 of the Neighbourhood Planning (General) Regulations 2012.

Comments received will be passed to the independent examiner. However, comments made in response to the Regulation 16 consultation in March-May 2022 will still be taken into account by the examiner. It is not necessary to resubmit comments if your views have not changed.

How will the Plan be Examined?

Neighbourhood Plans are examined against five key tests, referred to as Basic Conditions (as set out in the Localism Act 2011). These are as follows:

- Does the plan have regard to national policies and advice contained in guidance issued by the Secretary of State?
- Does the plan contribute to the achievement of sustainable development?
- Is the plan in general conformity with the strategic policies contained in the development plan for the borough of Basingstoke and Deane?
- Does the plan not breach, or is otherwise compatible with, EU obligations?

- Does the plan meet and comply with prescribed conditions, i.e. it is unlikely to have a significant effect on European sites?

It is important to remember that the examiner will only be able to recommend changes to the plan necessary to ensure that it meets the basic conditions.

How long do I have to comment on the consultation?

The consultation runs from **Monday 18 July 2022** until **4pm on Monday 5 September 2022**.

What happens next?

At the end of the publicity period any comments received will be passed on to the examiner who will then carry out an independent examination of the neighbourhood plan. The examiner will consider whether the plan meets the Basic Conditions or whether any changes are needed in order to meet those requirements. The examiner will recommend to Basingstoke and Deane Borough Council if the plan should proceed to a referendum.

When making comments you can request that you are notified of the examiner's report and of Basingstoke and Deane Borough Council's decision under Regulation 19 of the Neighbourhood Planning (General) Regulations 2012 (as amended) to 'make' the East Woodhay Neighbourhood Development Plan following a community referendum on the Plan. Once a Neighbourhood Plan is made, it will become part of the local area's Development Plan and have the same status as the borough's Local Plan.

Should I respond as an individual or as part of a group?

Where there are groups who share a common view on the Plan, it is helpful for that group to send a single representation which represents their views, rather than for a large number of individuals to send in separate representations which repeat the same points. In such cases the group should indicate how many people it is representing and how the representation has been authorised.

How do I respond?

1) Using our online consultation system

The online consultation system is our preferred means of receiving comments as it ensures that your comments are summarised and recorded accurately and are processed quickly. We would encourage everyone, including statutory consultees, agents and landowners to use the online consultation system which can be accessed at the following address:
<http://www.basingstoke.gov.uk/EWNP>

2) Responding in writing

If you cannot reply to the consultation using the online consultation system, it would be helpful if you could fill in our response form.

Forms may be:

- Filled in electronically and emailed to us at: local.plan@basingstoke.gov.uk
- Downloaded from our website: <http://www.basingstoke.gov.uk/EWNP>

- Or obtained by visiting the council offices: Planning Policy Team, Civic Offices, London Road, Basingstoke, RG21 4AH

The planning policy team is happy to answer any questions regarding the completion of the form (01256 845450). If any members of the public have difficulties completing the form, then the planning policy team will accept letters or e-mails. However, any such correspondence should still be specific about which part of the neighbourhood plan is being commented upon.

Where can the East Woodhay Neighbourhood Plan be viewed?

The Submission East Woodhay Neighbourhood Plan, Consultation Statement and Basic Conditions Statement (as updated June 2022) can be viewed on the council's website at <http://www.basingstoke.gov.uk/EWNP> and also in the following locations during their normal opening hours:

- At the council offices: Civic Offices. London Road, Basingstoke, RG21 4AH
- Basingstoke Discovery Centre, Festival Place Shopping Centre, Basingstoke
- Newbury Central Library, The Wharf, Newbury, RG21 5AU
- Woolton Hill Church Hall, Church Road, Woolton Hill, Newbury, RG20 9XF
- East Woodhay Village Hall, East Woodhay, Newbury, RG20 0AR
- Peter Brunsdon Associates, Old Axe and Compass, East End, RG20 0AA

A copy is also available to view on request to view via the Parish Council clerk.

Will my comments be made public?

Basingstoke and Deane Borough Council is the data controller for the personal information you provide on this form. You can contact the council by phone on 01256 844844, via email to customer.service@basingstoke.gov.uk or by writing to us at Civic Offices, London Road, Basingstoke RG21 4AH. The council's Data Protection Officer can be contacted at dpo@basingstoke.gov.uk.

The personal information you provide will be used to process your request. It is necessary for you to provide this information to us so that we can process your request/provide the service you have requested.

We may share your information with other teams within the council in order to provide a service to you, to ensure our records are kept up to date or otherwise where we are required to do so.

We will not disclose any information to other organisations unless we are required by law to do so or to prevent fraud.

Your personal details will only be held as long as is needed for this purpose and in accordance with our retention policy.

For further details on how your information is used; who we may share your information with; how we maintain the security of your information and your rights, including how to access information we hold on you and how to complain if you have any concerns about how your personal details are processed, please read our privacy statement.