



DECISION TAKEN BY OFFICER UNDER PARAGRAPH 13(4) OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

Name of Officer	Sue Cuerden
Position of Officer	Executive Director of Corporate Services & Assets (Section 151 Officer)
Service Area	

Title of Decision	Adjustment to capital programme budget – Down Grange Artificial Grass Pitch
Date of Decision	26 September 2023

Appendix	None
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Exempt or Confidential Information

It is considered that information contained within this report does not contain exempt information under the meaning of Schedule 12A of the Local Government Act 1972, as amended, and therefore can be made public.

Glossary of terms

Term	Definition
ATP	Artificial Turf Pitch

Background to decision:

Down Grange Sports Complex is the council's main outdoor sports facility and currently includes the following Hockey facilities:

- Two full size floodlight Artificial Turf Pitches (ATP) compliant to Hockey national standards.

The second ATP was installed in 2019 and is proven to be a popular well used asset for the local community. The Original ATP was installed in 2011 with a life expectancy of 10 years. In 2020 officers commissioned a condition report for the ATP and were informed that the pitch would need replacing within 18 months. Due to Covid 19 this was extended until 2023 due to the closure of the facility during the lockdown restrictions.

Since the original capital budget for the replacement of the AGP was approved, construction costs have increased significantly. Officers have been through a procurement exercise and the costs have increased by approximately £0.100M.

Authority to make the decision:**Section 3 – Scheme of Delegation to Officers (from Part 3 – Responsibility for Functions of the Council's Constitution)**

3.14 Executive Director of Corporate Services (Section 151 Officer) Shall: (1) Undertake the allocation and control of the Council's financial resources in accordance with approved policies.

Financial Procedures – Section B - Financial Management

2.24 The financial virement limits and process as detailed in 2.13 will be applied in the event of the following:

- An existing capital scheme's budget can be increased if additional capital funding is received as grant, contribution or sponsorship subject to the agreement of the Chief Financial Officer. following a recommendation from the Capital Programme Board;

2.13 Budget virements between budget items require approval as follows:

Value	Virement of Expenditure Budgets	Virement of income budgets and acceptance of external funding bids
Up to £100,000	Approved by Executive Director in consultation with the CFO	Approved by Executive Director in consultation with the CFO
£100,000 to £250,000	Approved by the Executive Director in consultation with the CFO and the Portfolio Holder	Approved by the Executive Director in consultation with the CFO and the Portfolio Holder
Over £250,000 to £500,000	Approved by Cabinet	Approved by Cabinet
Over £500,000	Approved by Council	Approved by Council

Reason for Decision:

The ATP is a very popular well used facility currently generating approximately £0.040M income for BDBC and without the replacement pitch Basingstoke Hockey Club will have to travel outside of the borough to find a suitable training/playing facility also resulting in BDBC losing £0.040M annual income.

Report/Information considered:

Legal	None
Finance	Included within this report.
Property and regeneration	None
Risk Management	None
Equality, Diversity and Inclusion	None
Consultation and communication	None

Climate Change, ecological and biodiversity	There will be no impact on climate change or ecology as the pitch is a like for like replacement.
HR	None

Alternative options considered and rejected:
None


Decision:

1.1 To increase the current approved budget by £0.100M in 2023/24 financial year funded from port and playing field 13/00579/OUT section 106 funds already received, but not yet used.

Table 1 – Additions to the Down Grange – Artificial Grass Pitch capital scheme

	2023/24 £M	2024/25 £M	2025/26 £M	2026/2027 £M	Total £M
Latest approved capital budget	0.275	0.000	0.000	0.000	0.275
Additional capital budget for approval	0.100	0.000	0.000	0.000	0.100
Proposed revised capital programme	0.375	0.000	0.000	0.000	0.375

Record of any conflict of interest declared by any cabinet member who was consulted by the decision maker:
None

Signed:	
Name:	Sue Cuerden
Job title:	Executive Director of Corporate Services & Assets (Section 151 Officer)
Dated:	4/12/2023