

**Notice to comply with paragraph 13 (4) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**RECORD OF EXECUTIVE (RECORDABLE) DECISIONS MADE BY OFFICERS**

It is the responsibility of each department to keep a central record of these decisions and forward this to Committee Services to be published.

The record must be kept in the following form and forwarded to Committee Services at the end of each week. (Julia Leavey - [email: julia.leavey@basingstoke.gov.uk](mailto:julia.leavey@basingstoke.gov.uk) )

<b>Date of Decision</b>	<b>Decision Taken</b>	<b>Reasons for Decision</b>	<b>Options Considered</b>	<b>Any conflict of interest declared by a Cabinet Member consulted</b>	<b>Details of any dispensation granted to the member by the Chief Executive</b>
07/02/23	To waive procurement rules (Contract Standard Orders) for a contract value over £75,000 – carbon offsetting for historic council emissions	Lack of available alternatives – Cabinet made a decision recently to offset historic council emissions from 2019. Based on the decision, the council looked to purchase credits under the Woodland Carbon Code, however, there were very few suppliers with available credits.	This was the only option that met the requirements set out by the <a href="#">Cabinet decision</a> , which set out a hierarchy to reducing and offsetting emissions	No	N/A