

Notice to comply with paragraph 13 (4) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

RECORD OF EXECUTIVE (RECORDABLE) DECISIONS MADE BY OFFICERS

It is the responsibility of each department to keep a central record of these decisions and forward this to Committee Services to be published.

The record must be kept in the following form and forwarded to Committee Services at the end of each week.

(Julia Leavey - [email: julia.leavey@basingstoke.gov.uk](mailto:julia.leavey@basingstoke.gov.uk))

Date of decision	Decision taken	Reasons for decision	Options considered	Any conflict of interest declared by a Cabinet member consulted	Details of any dispensation granted to the member by the Chief Executive
30 November 2022	The Executive Director of Corporate Services and Assets (S151 Officer) under delegated powers, and following recommendation of the Council Capital Programme Board, has taken the decision to:				
	1.1 Home Improvement Financial Assistance budget: To rephase the approved budget by £0.312M from 2022/23 to the 2023/24 financial year.	An underspend of £0.312M was reported at the end of 2021/22 which was rephased into 2022/23. Following the capital budget profiling exercise, which was carried out earlier in the year, and further review, it is now forecast that the spend in this year will be £1.562M. It is proposed that the forecast underspend is rephased into 2023/24.	N/A	N/A	N/A
	1.2 Low Cost Home Ownership Scheme: To rephase the approved budget by £0.242M from 2022/23 to the 2023/24 financial year.	At quarter one there were four approved loanees who were actively looking for properties. In addition, the housing team held an event in July, and it was expected that more applications would be forthcoming. To date, two applicants have had offers for properties accepted and a further five are actively seeking properties or are at the application stage. Given the amount of time taken to move from offer acceptance to completion of sale, combined with current uncertainties in the mortgage market, there are only two loans forecast to be completed in this financial year.	N/A	N/A	N/A

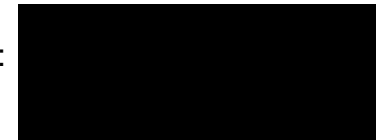
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	1.3 Allotment Improvements: To rephase the approved budget by £0.106M from 2022/23 to the 2023/24 financial year.	A site extension at Marnel Park and a new site at Carpenters Down are at the early stages of discussion, with consultation with the portfolio holder and ward members to take place before residents' associations are consulted and a scheme is put forward and can be delivered; as a result, these schemes are unlikely to be completed in this financial year.	N/A	N/A	N/A
	1.4 S106 Developers' Contributions for Replacement/Refurbishment of Community Facilities: To rephase the approved budget by £0.195M from 2022/23 to the 2023/24 financial year.	<p>A scheme at St Luke's Hall, to make improvements to storage and electrical works at the hall, is due to take place prior to April 2023. The hall is also seeking to progress sustainability initiatives/energy improvements, although these are subject to investigation and the outcome of an options appraisal. Consequently, expenditure on any identified improvement works will therefore not take place until 2023/24.</p> <p>A scheme at Testbourne School, for works to improve the centre, is being designed to be undertaken in summer 2023/24 for ease of access/noise, as the surrounding rooms are classrooms in daily use, making it much more manageable. In the meantime, enabling investigation works are being undertaken to incorporate into the specification for procurement of a contractor.</p>	N/A	N/A	N/A
	1.5 Leisure Management Aquadrome: To rephase the approved budget by £0.623M from 2022/23 to the 2023/24 financial year.	The capital budget allows for additional works arising due to the age and condition of the building with some equipment potentially failing before new facilities are available. Further investigations will be undertaken to the air handling units (AHUs) to prolong life. However, it is highly likely that some of these will have to be renewed as repairing will be uneconomical. Focus has been on completing the works to the flumes, flume tower and fire alarm, and, following completion of these works, attention will be diverted to the AHUs. Any works required will be phased in line with the day to day working of the centre to minimise disruption, therefore budgets may need to be rephased to 2023/24 due to complexity of design works, tendering periods and manufacturing requirements.	N/A	N/A	N/A

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	1.6 Norden Community Project: To rephase the approved budget by £0.392M from 2022/23 to the 2023/24 financial year.	Feasibility work continues, to consider the optimum reconfiguration of an existing centre to deliver the scheme. An options appraisal will be produced this year to inform the next steps, and it is likely that the balance of the existing budget will not be spent in 2022/23. The £0.392M balance of the budget will be rephased into 2023/24, when the options to deliver the scheme and timings will become clearer.	N/A	N/A	N/A
	1.7 LIF 4 Longmeadow Sports Club Refurbishment: To transfer £0.009M of the approved budget for 2022/23 to LIF 11 Rooksdown Fencing 2022/23 approved budget.	A formal tender was completed in November 2022 for new fencing for Rooksdown Parish Council. The tendered price was £99,805.58, which is £8,605.58 more than the allocated budget for this scheme. In order to accommodate this budget increase, it is proposed that forecast savings in the existing LIF14 grant allocation of £0.009M are vired between LIF14 Longmeadow Sports Club Refurbishment and LIF11 Rooksdown Fencing.	N/A	N/A	N/A

Date: 30/11/2022

Name: Sue Cuerden

Signature:



Position: Executive Director of Corporate Services and Assets (Section 151 Officer)