

Return to – Freepost RTGG-URTL-BZLK, Basingstoke & Deane Borough Council, Civic Offices, London Road, Basingstoke RG21 4AH  
Or Upload to the Online Application Form at [www.basingstoke.gov.uk](http://www.basingstoke.gov.uk)

## **Council Tax – Application for a Severe Mental Impairment Discount/Exemption**

**Applicants Name:**

**Applicants Address:**

**Applicants Date of Birth:**

### **TO BE COMPLETED BY THE REGISTERED MEDICAL PRACTITIONER**

**Doctors Surgery or Hospital Address (Use Stamp):**

I certify that in my opinion the **applicant named above IS suffering from severe mental impairment for the purposes of the Local Government Finance Act 1992**. For the purpose of the Act a person is severely mentally impaired 'if he has a severe impairment of intelligence and social functioning (however caused) which appears to be permanent'. This definition applies only for this Act and is not the same as the definition 'Severe Mental Impairment' within the Mental Health Act 1983.

**Date the applicant was considered to suffer a Severe Mental Impairment from:**

<b>DD/MM/YYYY</b>	
-------------------	--

**Doctors Name:**

**Doctors Signature:**

**Date:**

## **PRIVACY STATEMENT**

Basingstoke and Deane Borough Council is the data controller for the personal information you may provide. You can contact us by phone on 01256 844844, via email to [customer.service@basingstoke.gov.uk](mailto:customer.service@basingstoke.gov.uk) or by writing to us at Civic Offices, London Road, Basingstoke, RG21 4AH. The Council's Data Protection Officer can be contacted at [dpo@basingstoke.gov.uk](mailto:dpo@basingstoke.gov.uk).

Your information will be used so that we can administer your council tax account and collect council tax from you. Your personal data may be shared with other teams within the council in order to provide a service to you. We may also share it with other local authorities or debt collection agents if necessary for the collection of council tax. We may share the data with third parties if we are required by law to do so.

We will keep your details on our council tax database for seven years after you cease to have an account with the council.

You have certain rights under GDPR which can be found on the Basingstoke and Deane website – see following link: <https://www.basingstoke.gov.uk/GDPR>

If you are not happy with the way the council is handling your personal information you have the right to lodge a complaint with the Information Commissioner's Office.