

From: CHEC Planning Ltd <checplanningltd@gmail.com>
Sent: 30 January 2020 17:03
To: Andrew Rushmer
Subject: Re: Burghclere Neighbourhood Plan

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Firstly, you are right that the criticism of the operation of the Parish Council is not for the examination, but if you do find the operation was not correct, you may have to decide whether to proceed.
Secondly, you say this is a local resident. Can I assume that this person would have received a copy of the Parish Magazine through the letter box? Was this person someone who responded at Reg 14 stage so was written to by the Parish Council at Reg 16 stage?
Janet

On 30 Jan 2020, at 16:43, Andrew Rushmer <Andrew.Rushmer@basingstoke.gov.uk> wrote:

Dear Janet

I am writing from the planning policy team at Basingstoke and Deane Borough Council with regard to the Burghclere Neighbourhood Plan.

Firstly, thank you for agreeing to examine the plan, and I believe that the process will begin on Monday. However, before we continue I just wanted to consult with regarding an issue which has arisen.

We have received a representation from a local resident raising some questions about some procedural issues. He has raised some concerns regarding the operation of the parish council. We have consulted with our legal department, and they feel that if he wants to pursue this concern then really this would need to be through the borough council's standards board, and that seems essentially separate from the neighbourhood planning process.

He has also criticised the publicity arrangements with respect to the Regulation 16 consultation. Consequently, I wanted to check that you are happy with the procedures followed for that consultation. This entailed the following:

the LPA:

- Published the submission documents on its website www.basingstoke.gov.uk/BURNP - with all details in criteria i-v (of Regulation 16)
- Sent documents to key locations not in the parish (Newbury Library, Basingstoke Council Offices and Basingstoke Library).
- Published a public notice in the Basingstoke Gazette (12 December 2019) and Newbury News (12 December 2019). This was also placed on the council's website.
- Wrote to those on its consultation database who wanted to be kept informed of all planning policy documents, development plan documents and neighbourhood plans in the borough and statutory consultees.

- Extended the time period for representations (i.e. longer than 6 weeks to compensate for the consultation running over the Christmas period).

The qualifying body:

- Displayed the documents in key locations (sent to them by the LPA) as outlined in the public notice (Church, Portal Hall and Sports Club).
- Wrote to those who responded to the regulation 14 (pre-submission consultation) to inform them of the regulation 16 consultation – text was provided for this.
- Published details of the consultation on the parish council website.

However, the Parish Council were not able to do one of the things which we asked them to do, namely display public notices in the parish. This wasn't a conscious decision on their part, they just didn't receive the notices (they appear to have been lost in the post).

They did however carry out some additional consultation vis-à-vis what we asked them to do, namely:

- The Regulation 16 consultation period was published on nextdoor.com on 5 Dec. Text attached.
- The Regulation 16 consultation period was advertised in the January 2020 edition of the Parish magazine, which is distributed at the start of the month. Text attached.
- Regulation 16 was flagged up in the December 2019 issue of the Parish magazine. Text attached.

We met with our head of Legal earlier, who wasn't too concerned by the lack of site notices, but wanted us to check that you were comfortable with this before we proceed?

I hope that all makes sense and please feel free to give me a call if it helps to discuss.

Best wishes

Andrew Rushmer
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<20191206-NP article for nextdoor.com.docx>

<20191129-NP SG update for the Parish magazine (Jan 20 edition).docx>

<20191114-NP SG Statement of Progress-for Parish magazine (Dec 19 edition....docx>