

From: CHEC Planning Ltd <checplanningltd@gmail.com>
Sent: 31 January 2020 13:33
To: Andrew Rushmer
Subject: Re: Burghclere Neighbourhood Plan

Follow Up Flag: Follow up
Flag Status: Flagged

**** PLEASE NOTE: This message has originated from a source external to Basingstoke & Deane Borough Council, and has been scanned for viruses. Basingstoke and Deane Borough Council reserves the right to store and monitor e-mails ****

Andrew

I have to consider consultation as part of the examination. From what I have seen so far, I am happy to continue to proceed with the examination.

Regards

Janet Cheesley

On 31 Jan 2020, at 13:10, Andrew Rushmer <Andrew.Rushmer@basingstoke.gov.uk> wrote:

Hi Janet

Thanks again for your email. I have now hear back from the parish council concerning your queries. In terms of the respondent having received a copy of the parish magazine, he wasn't able to say from definite, that say the answer is probably. In terms him having been written to be the parish council at regulation 16 stage, the answer is yes.

I hope that helps. Please let me know thought thoughts on the situation when you get a chance.

I will post of the reps shortly, and will ask for them to go first class.

Best wishes

Andrew Rushmer
Principal Planning Officer
Basingstoke and Deane Borough Council
Tel: 01256 845536
Andrew.Rushmer@basingstoke.gov.uk
www.basingstoke.gov.uk
<image004.png>
[@BasingstokeGov](#)
<image005.png>
[@BasingstokeGov](#)
<image003.png>

From: CHEC Planning Ltd [mailto:checplanningltd@gmail.com]
Sent: 30 January 2020 17:03
To: Andrew Rushmer <Andrew.Rushmer@basingstoke.gov.uk>
Subject: Re: Burghclere Neighbourhood Plan

**** PLEASE NOTE: This message has originated from a source external to Basingstoke & Deane Borough Council, and has been scanned for viruses. Basingstoke and Deane Borough Council reserves the right to store and monitor e-mails ****

Firstly, you are right that the criticism of the operation of the Parish Council is not for the examination, but if you do find the operation was not correct, you may have to decide whether to proceed.

Secondly, you say this is a local resident. Can I assume that this person would have received a copy of the Parish Magazine through the letter box? Was this person someone who responded at Reg 14 stage so was written to by the Parish Council at Reg 16 stage?

Janet

On 30 Jan 2020, at 16:43, Andrew Rushmer
<Andrew.Rushmer@basingstoke.gov.uk> wrote:

Dear Janet

I am writing from the planning policy team at Basingstoke and Deane Borough Council with regard to the Burghclere Neighbourhood Plan.

Firstly, thank you for agreeing to examine the plan, and I believe that the process will begin on Monday. However, before we continue I just wanted to consult with regarding an issue which has arisen.

We have received a representation from a local resident raising some questions about some procedural issues. He has raised some concerns regarding the operation of the parish council. We have consulted with our legal department, and they feel that if he wants to pursue this concern then really this would need to be through the borough council's standards board, and that seems essentially separate from the neighbourhood planning process.

He has also criticised the publicity arrangements with respect to the Regulation 16 consultation. Consequently, I wanted to check that you are happy with the procedures followed for that consultation. This entailed the following:

the LPA:

- Published the submission documents on its website www.basingstoke.gov.uk/BURNP - with all details in criteria i-v (of Regulation 16)
- Sent documents to key locations not in the parish (Newbury Library, Basingstoke Council Offices and Basingstoke Library).
- Published a public notice in the Basingstoke Gazette (12 December 2019) and Newbury News (12 December 2019). This was also placed on the council's website.
- Wrote to those on its consultation database who wanted to be kept informed of all planning policy documents, development plan documents and neighbourhood plans in the borough and statutory consultees.

- Extended the time period for representations (i.e. longer than 6 weeks to compensate for the consultation running over the Christmas period).

The qualifying body:

- Displayed the documents in key locations (sent to them by the LPA) as outlined in the public notice (Church, Portal Hall and Sports Club).
- Wrote to those who responded to the regulation 14 (pre-submission consultation) to inform them of the regulation 16 consultation – text was provided for this.
- Published details of the consultation on the parish council website.

However, the Parish Council were not able to do one of the things which we asked them to do, namely display public notices in the parish. This wasn't a conscious decision on their part, they just didn't receive the notices (they appear to have been lost in the post).

They did however carry out some additional consultation vis-à-vis what we asked them to do, namely:

- The Regulation 16 consultation period was published on nextdoor.com on 5 Dec. Text attached.
- The Regulation 16 consultation period was advertised in the January 2020 edition of the Parish magazine, which is distributed at the start of the month. Text attached.
- Regulation 16 was flagged up in the December 2019 issue of the Parish magazine. Text attached.

We met with our head of Legal earlier, who wasn't too concerned by the lack of site notices, but wanted us to check that you were comfortable with this before we proceed?

I hope that all makes sense and please feel free to give me a call if it helps to discuss.

Best wishes

Andrew Rushmer
Principal Planning Officer
Basingstoke and Deane Borough Council
Tel: 01256 845536
Andrew.Rushmer@basingstoke.gov.uk
www.basingstoke.gov.uk
<image006.png>
[@BasingstokeGov](#)
<image007.png>
[@BasingstokeGov](#)
<image005.png>

Data Protection – personal data you provide to the council will be processed in line with the General Data Protection Regulation (GDPR) and Data Protection Act 2018. For more information on how your information is used; how we maintain the security of your information and your rights, including how to access information that we hold on you and how to complain if you have any concerns about how your personal details are processed, please see our [privacy statement](#)

This Email, and any attachments, may contain Protected or Restricted information and is intended solely for the individual to whom it is addressed. It may contain sensitive or protectively marked material and should be handled accordingly. If this Email has been misdirected, please notify the author immediately. If you are not the intended recipient you must not disclose, distribute, copy, print or rely on any of the information contained in it or attached, and all copies must be deleted immediately. Whilst we take reasonable steps to try to identify any software viruses, any attachments to this Email may nevertheless contain viruses which our anti-virus software has failed to identify. You should therefore carry out your own anti-virus checks before opening any documents. Basingstoke and Deane Borough Council will not accept any liability for damage caused by computer viruses emanating from any attachment or other document supplied with this e-mail. All GCSx traffic may be subject to recording and / or monitoring in accordance with relevant legislation

<20191206-NP article for nextdoor.com.docx>
<20191129-NP SG update for the Parish magazine (Jan 20 edition).docx>
<20191114-NP SG Statement of Progress-for Parish magazine (Dec 19 edition....docx>

Data Protection – personal data you provide to the council will be processed in line with the General Data Protection Regulation (GDPR) and Data Protection Act 2018. For more information on how your information is used; how we maintain the security of your information and your rights, including how to access information that we hold on you and how to complain if you have any concerns about how your personal details are processed, please see our [privacy statement](#)

This Email, and any attachments, may contain Protected or Restricted information and is intended solely for the individual to whom it is addressed. It may contain sensitive or protectively marked material and should be handled accordingly. If this Email has been misdirected, please notify the author immediately. If you are not the intended recipient you must not disclose, distribute, copy, print or rely on any of the information contained in it or attached, and all copies must be deleted immediately. Whilst we take reasonable steps to try to identify any software viruses, any attachments to this Email may nevertheless contain viruses which our anti-virus software has failed to identify. You should therefore carry out your own anti-virus checks before opening any documents. Basingstoke and Deane Borough Council will not accept any liability for damage caused by computer viruses emanating from any attachment or other document supplied with this e-mail. All GCSx traffic may be subject to recording and / or monitoring in accordance with relevant legislation